

- **Step 1** Under the page of "The Charters", click "Online Sign Up" (The red circle) or enter the below link directly.
- **步驟1** 在「約章計劃」頁面,請按「網上簽署」(紅圈)或直接進入 以下網址 https://subscribe.emsd.gov.hk/esc2025/user/login.html
- **Step 2** For participant joined Energy Saving Charter (ESC) 2024, please refer to **page 2** and follow the step to join the Charter Schemes in 2025.

For new participant, please refer to **page 6** and follow the step to sign up for new account and join the Charter Schemes in 2025.

步驟 2 曾經簽署節能約章 2024 的機構,請根據第 2 頁指示進行簽署節能約章 2025 的程序。 新簽署約章的機構,請根據第 6 頁指示進行簽署節能約章

2025 的程序。

A1	Login         Password         Dogin         Forgot password / Reset password         Don't have an account yet? Sign up here.         Sign up	Please use the same email account and password registered for ESC 2024 to login. 請用節能約章 2024 所登記的電郵地址 與密碼登入。
A2	Forgot password / reset password *E-mail: Submit Cancel	If you forget the password, you can click "Forget password" and enter the email address registered for ESC 2024.Password will be sent to the email account. 如果忘記密碼,請按「Forget password」按鈕並輸入節能約章 2024 所登記的電郵地址,密碼將會電郵到你 的電郵地址。

A. Participant joined Energy Saving Charter 2024 曾經參與節能約章 2024 的機構

A3	Welcome ABC My Premises   My Profile   Logout				If you successfully log in the account, you will be directed to the page "My Profile". Please update the information of the contract person and then click "Update".		
	;	*Name of Contact Person:	ABC				
		*E-mail:	abc@abc.com			(Login Name)	如果你成功登入, 你將曾進入 ' My
		Password:	Password				Profile」的負面。請史新聯絡人的資
			(Use 10 or more	e characters with a mix of upper	and lower lett	ters, numbers & symbols)	訊.然後按"Update"按鈕。
		Re-type Password:	Re-type Passw	ord			
			(Use 10 or more	e characters with a mix of upper	and lower lett	ters, numbers & symbols)	
		Post:					
		Phone:					
		*Postal Address:	ABC Building, A	ABC Plaza, ABC, Kowloon			
	Update						
A4	My Pre Welcome A	mises 3C My Prem	ises   My Profile	Logout			Please click "My Premises" (red circle), then you are directed to the page "My Premises". Please choose "Edit/Join" or "Not join" button to show your preference on joining the Charters for different premises.
	Sequence No.	Organisation	12	Category	Addre	255	請按「My Premises」(紅圈)按鈕.你
	00000- 0001	ABC Corporation Ltd.		Office Building / Commercial Building / Industrial Building 辦公室	ABC House	Edit / Join	將會進入「My Premises」的頁面。請
		香港ABC有限公司		大樓 / 商業大樓 / 工業大樓辦公室	ABC 大樓		
	Add New F	Add New Premise					「Edit/Join」或「Not join」以表示該場
							所將曾或將不曾參與今年的約草計劃。 

A5	■ V = V · · · · · · · · · · · · · · · · ·	If you press "Edit/Join", you will be directed to the page as shown. Please update the participating premises information and tick the appropriate boy(oc) that you
	The venue would like to sign the following Charter Scheme(s): (Please tick the box(es) as appropriate)    1. 都能約章2025 (Energy Saving Charter 2025)  (a) 在2025年夏季6月至9月照圈,成平均重内温度建挤在24至26度之圈; To maintain average indoor temperature 24-26 °C during the summer months of June to September in 2025;  (b) 在2025年5月照圈,董道本使用的電器及条纸;	would like to sign for the Schemes. After filling all information, please click "Save & Join" (red circle).
	To switch off appliances and systems when not in use from June 2025 to May 2026; (c) 在2025年6月至2026年5月期間,貨購具能源效益的產品(如除有一級能源標盤的電腦用具)及表式; To procure energy efficient appliances (such as with Grade 1 energy labels) and systems from June 2025 to May 2026; and (c) 准量能源数量的通用度,达 To promote energy data transparency, and share energy saving measures and achievements; (c) 低進可用生能期的度用;及 To promote the use of rnewable energy; and (f) 件具工/量生/相容共同复微以上能动能原構能。 To engage staff students/ tenants to adopt the above energy saving practices together. 管软以下年分量再算 Had participated in fnergy Saving Charter [2012 _ 2013 _ 2014 _ 2015 _ 2015 _ 2019 _ 2020 _ 2022 _ 2023 _ 2024 ] 参加着電管理要求是代用電器具以上電动作品或表示 Participants will provide relevant information, which substantiates f) building energy saving retrofit upon requested	按「Edit/Join」按鈕後,你將會進入圖 中顯示的頁面。請更新參與場所的資 料,並在適當的空格填上剔號以表示願 意參加約章。填妥所有資料後,請按 「Save & Join」按鈕(紅圈)。
(	□ 2. 4fbg (4f Charter)         ● 熱技発展成訂立意能目標; To set energy saving target with a timeline;         ● 電気感覚激激激能応収及凝集物能源数法; To ensure transparency on energy saving result and building energy data;         ● 電気気気(加算二/壁子/EF/包含) 共振感発展或意能目標; To encourage inhabitants (including staff / students/ occupants / tenants) to work together on the above energy saving target.         ● 可能電路動外算版 Optional additional pledge: No flexe fle	



「Add New premises」(紅圈)並輸入相 關資料。

## B. New Participant 新參與的機構

81	Login         Password         Login       Forgot password / Reset password         Don't have an account yet? Sign up here.         Sign up	Click "Sign up" (red circle) to create a new account. 請按「Sign up」( 紅圈 ) 登記一個新帳 戶。
B2	Sign up *Name of Contact Person:	Fill in the necessary information on the "Sign Up" page and press "Submit" button.
	*E-mail: (Login Name)	│ │請在「Sign un」的百面埴妥有關資料
	*Password: Password	
	(Use 10 or more characters with a mix of upper and lower letters, numbers & symbols)	业按'Submit」按鈕。
	*Re-type Password (Use 10 or more characters with a mix of upper and lower letters, numbers & symbols)	
	Post:	
	*Phone:	
	*Postal Address:	
	Please enter the CAPTCHA below 4 2 f 3	
	Submit Cancel	



B6 B7	Welcome ABC  My Premises My Profile  *Name of Contact Person: *E-mail: Password: Re-type Password: Post: Phone: Phone: Vpdate	ABC abc@abc.com Password (Use 10 or more characters with a mix of upper a Re-type Password (Use 10 or more characters with a mix of upper a (Use 10 or more characters with a mix of upper a ABC Building, ABC Plaza, ABC, Kowloon	(Login National Content of the second	me) ers & symbols) ers & symbols)	After login, you will be directed to the page "My Profile". Please check the information and press "Update" button (if necessary). 登入後 · 你將會進入「My Profile」的頁 面 · 請來檢查資料是否正確 · 然後按 「Update」按鈕 (如需要)。 To add premises, please click "My Premises" (red circle), then you are directed to the page "My Premises". 增加場所 · 請按「My Premises」(紅 圈) · 你將會進入「My Premises」的頁 面。
B8	My Premises Welcome ABC My Prem Sequence Organisation No. Add New premises	nises My Profile Logout	Address		Please click <b>"Add New premises"</b> (red circle). 請 按 「 <b>Add New premises</b> 」按 鈕 (紅圈) <sup>。</sup>

Please input the Premises information and B9 tick the appropriate box(es) that you 她點: 例如:所有她方、大堂、升降楼大堂、平台、公共走廊、公共她方、會所、管理處/管業處、客) would like to sign for the Schemes. After 以上提所顧音弊罵以下約音·(語於確常的空格這上則點) filling all information. Please click "Save & The venue would like to sign the following Charter Scheme(s); (Please tick the box(es) as appropriate) Join" (red circle) to process. ☑ 1. 節能約章2025 (Energy Saving Charter 2025) (a) 在2025年頁委6日至9日期間: 桃平均室內運度維持在24至26度之間: To maintain average indoor temperature 24-26 °C during the summer months of June to September in 2025; (b) 在2025年6日至2026年5日期間,闡掉不使用的香器及系统: **請輸入場地相關資料並在適當的空格填** To switch off appliances and systems when not in use from June 2025 to May 2026; (c) 在2025年6日至2026年5日期間,採購早能通效益的產品(加點有一场能通標籤的香器用早)万多流。 上剔號以表示願意參加約章。填妥所有 To procure energy efficient appliances (such as with Grade 1 energy labels) and systems from June 2025 to May 2026; and (d) 推廣能酒動掉的透阳度 , 並為實節能措施和成甲· To promote energy data transparency, and share energy saving measures and achievements; 資料後,請按「Save & Join」按鈕(紅 (e) 促進可再生能源的使用:及 To promote the use of renewable energy: and 卷)。 (f) 與員工 / 學生 / 租客共同實踐以上節約能源措施。 To engage staff/ students/ tenants to adopt the above energy saving practices together. 首於以下午份落里均音 Had participated in Energy Saving Charter D2012 D2013 D2014 D2015 D2016 D2017 D2018 D2019 D2020 D2021 D2022 D2023 D2024 参加者願意按要求提供相關資料,以證明f)促進既有建築節能改造 Participants will provide relevant information, which substantiates f) building energy saving retrofit upon requested 2 4T約音 (4T Charter) (a) 制定時間表以訂立節能目標: To set energy saving target with a timeline; (b) 確保具透明度跟進節能成效及建築物能源數據: To ensure transparency on energy saving result and building energy data; (c) 鼓勵全民(如昌工/學生/住戶/租客)共同參與達成節能目標。 To encourage inhabitants (including staff / students / occupants / tenants) to work together on the above energy saving target. □ 可供選擇的額外承諾 Optional additional pledge: 除了節省能源,鼓勵簽署4T約章的參與者因應減破而訂立目標和時間表,例如實行再生能源系統、綠色運輸及減少廢物等。並分享計劃的措施和成果。 In addition to energy saving, signatories of 4T charter scheme are also encouraged to set targets and timelines for the reduction of carbon emissions, such as installation of more renewable energy systems, adoption of green transport and waste reduction, etc., and share their measures and achievements Cancel

B10	subscribe.emsd.gov.hk 顯示 Your registration for this premises has been successful. 閣下的場所已成功登記。 確定				If the registration is successful, a message showing successful registration will be shown. 如成功登記,會有彈出成功登記的提示 訊息。	
B11						After inputting the information of the premise, the system will show in table. 完成輸入資料後,系統會以表格顯示。
B12	My Prer Welcome ABG	My Premises   My P		If there is <u>more than one premises</u> would like to join the Scheme(s), please click "Add New premises" (red circle) and <b>repeat the</b>		
	Sequence No.	Organisation	Category	Address		step B8 to B10.
	00000-	ABC Corporation Ltd.	Office Building / Commercial Building / Industrial Building 辦公案	ABC House	Edit / Join	如有 <u>多於一個的場所</u> 希望參與約章,請
		香港ABC有限公司	大樓 / 商業大樓 / 工業大樓辦公室	ABC 大樓		按「Add New premises」(紅圈)並 <b>重覆</b>
B13	Add New Pr	remise				B8 至B10 的步驟。 After submission, if you want to update the information of premises, you can click "Edit/Join" (blue circle) button for <u>modification</u> . 如你想更新參與場所的資料,請按